

MINUTES OF THE LIBRARY ADVISORY BOARD

September 18, 2013

Dr. Melissa Caldwell, chair, convened the meeting at 4:00 p.m. in Witters Conference Room 4440.

Present: David Boggs, Melissa Caldwell, Jason Hamilton, Darren Hendrickson, Ryan Hendrickson, Dan Hickman, Teri Hunt, Patrick Lach, Dean Allen Lanham, Danelle Larson, James Ochwa-Echel, Jay Shinde, and Jenny Sipes

Absent: Robert Martinez

I. Welcome and Comments

Dr. Melissa Caldwell asked members to introduce themselves and what department they represent.

A motion was made by Dr. Ryan Hendrickson and seconded by Dr. Patrick Lach to approve the minutes of the April 17, 2013, meeting. The motion carried.

II. Communications

Communications were received from Dr. Chad Carlson, Dr. Simon Lee and Dr. Robert Martinez regarding their inability to attend this meeting and others this semester due to conflicting class schedules.

III. Old Business

Dr. Lanham briefly discussed the Collection Development Policy, which was revised last year by the Collection Development Committee. Dean Lanham shared how materials are acquired and disposed of and the rules and regulations the library must follow when obtaining materials for the library. The policy is designed to give information regarding acquiring items. Dr. Lanham asked the Board to review the Policy and further discussion will resume at the next Library Advisory Board meeting.

IV. New Business

To provide an overview of the University's 2014 NCA Self Study process, Dr. Jennifer Sipes introduced a new website specific to the self-study (<http://www.eiu.edu/nca2014/>) and played a 7-minute video that outlined the importance of accreditation, provided a basic description of the five self-study criteria, and described opportunities for campus participation throughout the process (<http://www.youtube.com/watch?v=Neuv4ANmNH0&feature=youtube>). Dr. Sipes thanked all those who participated in the recent NCA survey. She encouraged committee members to attend the upcoming "First Friday" seminars and to offer feedback on the draft report when it is shared with the campus community in the spring.

Dean's Report

Welcome

Dean Lanham thanked the Board for serving this year. Following was a review of the handouts in the meeting packets. The Board was asked to bring this packet to the next meeting for further discussion, especially the Books and Materials Budget, which is the same as last year.

Personnel

There have been some faculty and staff changes over the summer. Steve Brantley was hired as the Head of Reference and Alyson Vaaler was hired as the Night Librarian. In addition, three civil service positions are vacant and requests are in process at Human Resources.

Public Service Issues

- Reddin Grant funding of \$10,500 has been awarded to Library faculty for collection development. During FY 2014, \$165,000 in grants will be transferred for projects to improve UG instruction.
- Dr. Lanham reported that tours of Booth Library and class instructions are in full swing at the library. He reported that in the first week of the semester, Booth Library saw more than 27,000 patrons pass through its gates.
- A library program that has been in existence for several years is “Booth After Hours.” This semester the Veteran students and their families have been invited to this invitation-only after-hours event at 5:00 p.m. on September 27, 2013. The Board was invited to attend.

Programming Events

- Next week is the opening of Booth Library’s exhibit, *Literature of Prescription: Charlotte Perkins Gilman and ‘The Yellow Wall-Paper.’* Stacey Knight-Davis is program coordinator for this event and there will be lectures, films and exhibits. The exhibit is scheduled to run from September 24 through November 2, 2013.
- In the spring of 2014, *Bridging Cultures Bookshelf: Muslim Journeys*, a National Endowment for the Humanities/American Library Association (NEH/ALA) grant program, will be presented with book discussions and other activities. This program is scheduled to run from January 29 – April 16, 2014. The reason for this long time period is due to all the reading involved. Board members are always invited and welcomed to participate and to share with their colleagues.

Planning Issues

- Dr. Lanham talked about the upcoming 2014 Booth Library Awards for Excellence in Student Research and Creativity that the Board oversees. The award winners of this program have their work put into The Keep which is one way students get recognition of their works. For example, the top downloaded item for August 2013 was “Involve Me: Using the Orff Approach within the Elementary Classroom,” submitted by Amanda Long, a Booth Library Student Excellence in Research Award winner in 2013.
- Planned events and major exhibitions include:
 - *Revolutionary Decade: Reflections on the 1960s*, exhibit and speaker series is planned for fall 2014.
 - The exhibit and programs planned for spring 2015 is that of *The Cynthia Ann and Quanah Parker Story*. Cynthia Ann Parker was born in the Charleston area and kidnapped from her home in Texas in 1833 by Comanche Indians, with whom she grew up, married a chief and gave birth to Quanah Parker, the last known Comanche Indian chief in the United States.
 - *Lincoln: The Constitution and the Civil War* exhibit and speaker series, September 1 to October 15, 2015, ALA/U.S. Constitution Center.
 - *For All the World to See: Visual Culture and the Struggle for Civil Rights*, exhibit and event series, September 1 to October 20, 2016, NEH on the Road.

Library Budget Issues

Booth Library has the same budget as last fiscal year and we are grateful that there have been no cuts.

V. Adjournment

A motion was made by Dr. Darren Hendrickson and seconded by Dr. David Boggs to adjourn the meeting at 5:03 p.m.

Respectfully submitted by:

Christine Derrickson, Recording Secretary